

HSE National AIMS System Monthly Newsletter

December 2017 (Issue 16)

Introduction

There are few updates in this issue and no major changes but it is following on from the recent ECRI/HSE AIMS User Group meeting which was very well represented by the various facilities.

If you feel that there is any other information that should be added to future issues of this Newsletter or you are aware of somebody who has access to AIMS but is not receiving this, please contact the relevant National Administrator on one of the following emails:

Acute Hospitals: aimssupport.acute@hse.ie
Community: aimssupport.community@hse.ie

HSE AIMS User Guide

There have been no updates to the HSE AIMS User Guide since last month's issue of the newsletter.

ECRI/HSE AIMS User Meeting

The ECRI/HSE AIMS User Group meeting took place on the 23rd November 2017 and was attended by over 40 people (including Acute & Community AIMS users & non AIMS users). The feedback of the event has been extremely positive and both Phil and Rob from ECRI would like to express their gratitude to all attendees and for their valuable interaction on the day.

So that we can ensure future meetings are equally successful we plan to send out a survey to all attendees and would be most grateful for any feedback (positive or negative).

HSE AIMS Data Manager Master List (Revision 1)

As per the last issue of the Newsletter, it was identified that the list of Data Managers has been merged into one file. This file also now includes the following community lists:

- ***Community AIMS List***
- ***Community Paeds Physio Equipment List***
- ***Community Adult Physio Equipment List***

Please note that for those users who are preparing the Setup Tool or Import lists, it is essential that they match the descriptions entered in the Data Manager list as any conflicts will result in delays to their import. In addition, existing AIMS users who are in the process of cleansing their data in preparation for migration to the National

system must ensure that not only their Data Manager descriptions match but also the codes.

Due to the creation and migration of new facilities there have been over 300 new models added to the Model Nomenclature List in the last month. Where any new models are to be added, please can you complete the New Model Request Form which has also been added to the HSE AIMS Data Manager Master List and then forward it to the relevant National Administrator. Completion of this form in full makes it a lot easier for the National Administrators to add the model to the Data Managers and will reduce the time you may have to wait for it to be entered. We would also kindly request that you comply with the guidance notes under each heading to ensure the information being entered can be inputted.

As always, any changes to the Model Nomenclature list will be identified as detailed below:

This is a new device that has been added to the list since its last revision
This is a change to any of the details of the device since the last revision
This relates to a new equipment type which is waiting for a UMDNS code to be assigned

AIMS Mobile

It has long been identified that the most efficient way to utilise AIMS is with the use of AIMS Mobile. Currently we are still trialling a device in Tullamore Hospital with AIMS Mobile and are also in talks with National ICT. Any updates will be provided in future issues of this newsletter.

National AIMS Issue/Problem Log

On a regular basis a teleconference is held between Liam Hackett, the National Administrators and Phil Starling of ECRI. A separate teleconference is held with Liam Hackett, AIMS Community Administrator and Rob Davies. An agenda item for these teleconferences is to discuss any new or outstanding issues identified which are detailed on an Issue/Problem Logs. This is an extremely useful tool to resolve any issues or queries that need to be addressed by ECRI and has proved so far to be very successful in securing any changes. Therefore, should you become aware of any issues or even recommended changes to the system, please forward these to the relevant National Administrator.

In addition, should you have any queries in relation to AIMS, please direct these to the relevant National Administrator so that they can be clarified or acted upon.

AIMS User Training

To ensure the system is utilised to its full potential, it is essential that all users are familiar with how to operate AIMS and as previously stated the information available is only as good as the data inputted. Therefore, should you feel that you require any additional training, please do not hesitate to contact the relevant National Administrator.

Also, as discussed at the ECRI/HSE AIMS User Group meeting we are hoping to run regular workshops where anyone using the National system can attend training on the various AIMS modules. This will be started off with a Contracts Management workshop in January 2018 – details to follow.

Next Issue of the Newsletter

The next issue of this newsletter is due to be released at the beginning of January 2018. Should you have anything that you would like to add or think should be added, please email John Adlington at john.adlington@hse.ie by Friday 29th December 2017.